The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **Govt. Degree College, Kathua**

1.2 Address Line 1

> **Near Mini Secretariat**

Address Line 2

> **College Road,**

City/Town

> **Kathua**

State

> **Jammu and Kashmir**

Pin Code

> **184104**

Institution e-mail address

> **gdckathua1961@gmail.com**

Contact Nos.

> **01922-234315**

Name of the Head of the Institution:

> **Dr. B.L. Gupta**

Tel. No. with STD Code:

> **01922-234315**

Mobile:

> **09419152050**

Name of the IQAC Co-ordinator: **P.K. Rao**

Mobile: **09419150685**

IQAC e-mail address: **iqacgdck@gmail.com**

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   **JKCOGN12311**

1.4 **NAAC Executive Committee No. & Date:**   **EC/60/RAR/17**
    (For Example EC/32/A&A/143 dated 3-5-2004.
    This EC no. is available in the right corner- bottom
    of your institution's Accreditation Certificate)

1.5 Website address: **http://www.gdckathua.com**

Web-link of the AQAR: **www.gdckathua.com/IQAC/AQAR2014-15.pdf**

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	**B+**	**-**	**28th Feb, 2005**	**27th Feb, 2010**
2	2nd Cycle	**A**	**3.03**	**5th July, 2012**	**4th July, 2017**
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY   **18/08/2004**

1.8 AQAR for the year *(for example 2010-11)*   **2014-15**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

   i. AQAR 2012-13 submitted to NAAC on 17/08/2013
  ii. AQAR 2013-14 submitted to NAAC on 22/07/2018

1.10 Institutional Status

  University   State [√] Central [ ] Deemed [ ] Private [ ]

  Affiliated College   Yes [√] No [ ]

  Constituent College   Yes [ ] No [√]

  Autonomous college of UGC Yes [ ] No [√]

  Regulatory Agency approved Institution Yes [ ] No [√]

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education [√] Men [ ] Women [ ]

                     Urban [ ] Rural [√] Tribal [ ]

  Financial Status   Grant-in-aid [ ] UGC 2(f) [√] UGC 12B [√]

                  Grant-in-aid + Self Financing [ ] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

  Arts [√] Science [√] Commerce [√] Law [ ] PEI (Phys Edu) [ ]

  TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [√]

  Others (Specify) **Home Science and BCA**

1.12 Name of the Affiliating University *(for the Colleges)* **University of Jammu, Jammu**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | No |

University with Potential for Excellence | No | UGC-CPE | No |

DST Star Scheme | No | UGC-CE | No |

UGC-Special Assistance Programme | No | DST-FIST | No |

UGC-Innovative PG programmes | No | Any other (*Specify*) | No |

UGC-COP Programmes | No |

2. IQAC Composition and Activities

2.1 No. of Teachers | 10 |

2.2 No. of Administrative/Technical staff | 01 |

2.3 No. of students | Nil |

2.4 No. of Management representatives | Nil |

2.5 No. of Alumni | Nil |

2. 6 No. of any other stakeholder and

   community representatives | Nil |

2.7 No. of Employers/ Industrialists | Nil |

2.8 No. of other External Experts | 02 |

2.9 Total No. of members | 13 |

2.10 No. of IQAC meetings held | 02 |

2.11 No. of meetings with various stakeholders: No. | 03 | Faculty | 02 |

   Non-Teaching Staff | - | Students | 01 | Alumni | - | Others | - |

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☑ √

   If yes, mention the amount | **NA** |

2.13 Seminars and Conferences (only quality related)

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. | - | International | - | National | - | State | - | Institution Level | - |

   (ii) Themes | **NA** |

2.14 Significant Activities and contributions made by IQAC

> **Referendum carried out for adopting Uniform for boys in which more than 70% students voted infavour. This was necessitated for maintaining discipline and restricting the entry of outsiders and anti-social elements in the college.**

2.15 Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To apply for NOC for starting P.G. Course in Botany	Inspection carried out by a committee from University of Jammu for granting NOC.
Construction of 8 classrooms, 4 each in Physical and Biosciences Blocks to augment the existing infrastructure.	DPR prepared by PWD and submitted to HED for the approval and release of funds.
Making College and Hostel campuses wifi enabled.	College and Hostel campuses have been made fully wifi enabled through Reliance Jio 4G services.
Setting up of one smart classroom.	One traditional classroom has been transformed into smart classroom for which a grant of Rs. 12.5 lacs was sanctioned by HED.
Making parking for the staff.	A concrete and cemented parking has been made for the staff near the main gate by utilizing local development fund.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes √ No ☐

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Inspection carried out by a committee from University of Jammu for granting NOC for starting PG course in Botany.
DPR for construction of 08 additional classrooms prepared by PWD and submitted to HED for the approval and release of funds.
College and Hostel campuses have been made fully wifi enabled through Reliance Jio 4G services.
One traditional classroom has been transformed into smart classroom for which a grant of Rs. 12.5 lacs was sanctioned by HED.
A concrete and cemented parking space has been made for the staff near the main gate by utilizing local development fund.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	01			
UG	06			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	**07**			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	**Number of programmes**
Semester	07 (semester started in 1st yr. of all the programmes)
Trimester	-
Annual	06

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ☑
   (On all aspects)

   Mode of feedback   :   Online ☐   Manual ☑   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure
1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> **The revision of syllabi is done by Board of Studies constituted by University of Jammu for all the courses from time to time.**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> *-*

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
42	36	06	01 (Principal)	

2.2 No. of permanent faculty with Ph.D.   17

2.3 No. of Faculty Positions
Recruited (R) and Vacant
(V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty   -   -   59

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	17	-
Presented papers	-	16	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT in the teaching learning in Departments of Botany, Zoology and Geography.

2.7 Total No. of actual teaching days during this academic year   **178**

2.8   Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,   -
      Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9   No. of faculty members involved in curriculum   **27**   **27**   **27**
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students   **88%**

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.	180	0.0	25.0	47.2	8.9	81.1
B.Sc.	353	5.7	52.1	24.6	0.3	82.7
B.Com.	54	0.0	18.5	57.4	1.9	77.8
BBA	21	0.0	57.1	42.9	0.0	100
BCA	32	3.1	50.0	40.6	0.0	93.8
Home Science	4	0.0	100	0.0	0.0	100
PG Geography	26	3.8	96.2	0.0	0.0	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC receives feedback from students in a questionnaire format annually for assessment and improvement of the teaching learning process.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	**-**
UGC – Faculty Improvement Programme	**01**
HRD programmes	**-**
Orientation programmes	**-**
Faculty exchange programme	**-**
Staff training conducted by the university	**-**
Staff training conducted by other institutions	**-**
Summer / Winter schools, Workshops, etc.	**-**
Others	**-**

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	**04**	**04**	**Nil**	**Nil**
Technical Staff	**02**	**Nil**	**Nil**	**Nil**

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> **The college, on the recommendation of IQAC, has constituted a Research Committee for encouraging and facilitating the faculty for applying and taking up minor and major research projects and also publishing research papers by using resources available in the college.**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	15	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	01	-

3.5 Details on Impact factor of publications:

Range **0.88-3.05** Average **1.96** h-index - Nos. in SCOPUS -

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. **10**   Chapters in Edited Books -

ii) Without ISBN No. **03**

3.8 No. of University Departments receiving funds from

UGC-SAP -   CAS -   DST-FIST -

DPE -   DBT Scheme/funds -

3.9 For colleges   Autonomy -   CPE -   DBT Star Scheme -

INSPIRE -   CE -   Any Other (specify) -

3.10 Revenue generated through consultancy -

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations   International -   National **01**   Any other -

3.14 No. of linkages created during this year -

3.15 Total budget for research for current year in lakhs:

From Funding agency -   From Management of University/College -

Total -

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
       who are Ph. D. Guides   02

       and students registered under them   07

3.19 No. of Ph.D. awarded by faculty from the Institution   -

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

        JRF -   SRF -   Project Fellows -   Any other -

3.21 No. of students Participated in NSS events:

        University level -   State level 18

        National level 03   International level -

3.22 No. of students participated in NCC events:

        University level -   State level 56

        National level 82   International level -

3.23 No. of Awards won in NSS:

        University level -   State level -

        National level -   International level -

3.24 No. of Awards won in NCC:

        University level -   State level -

        National level -   International level -

3.25 No. of Extension activities organized

        University forum 3   College forum 8

        NCC 5   NSS 7   Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Celebration of National Integration Week in Nov, 2013 by NSS Units

- Seven day winter camp in adopted village by 100 NSS volunteers in Dec., 2013.

- Raising funds for on Flag Day and for Red Cross by NCC and NSS units.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	24.4 acres	-	-	24.4 acres
Class rooms	26	-	-	26
Laboratories	23	-	-	23
Seminar Halls	02	01	Govt. Grants from HED	03
No. of important equipments purchased (≥ 1.0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	1.5 lacs	Annual Govt. Grants	-
Others	-	-	-	-

4.2 Computerization of administration and library:

Partial computerization in the Principal's office and library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	39863	-	733	373832	40596	-
Reference Books	8723	-	-	-	8723	-
e-Books	-	-	-	-	-	-
Journals	1	-	-	-	-	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	5 Magazines and 10 Newspapers	-	-	-	-	-

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	50	35	10	-	-	1	14	-
Added	-	-	-	-	-	-	-	-
Total	50	35	10	-	-	1	14	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

One week basic course in Computers was organised for teaching and non-teaching staff by the Department of Computer Sciences

4.6 Amount spent on maintenance in lakhs:

i) ICT	-
ii) Campus Infrastructure and facilities	**19**
iii) Equipments	**1.5**
iv) Others	-
Total:	**20.5**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> **Informing students regarding various student support services through notices and interactions with students on different formal occasions.**

5.2 Efforts made by the institution for tracking the progression

> **Regular internal assessment tests/home assignments are closely monitored by the concerned faculty and special attention and guidance is provided to low scoring students which includes counseling and providing opportunity for retest for improvement.**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2953	**45**	**-**	**-**

(b) No. of students outside the state

37

(c) No. of international students

-

Men

No	%
-	-

Women

No	%
-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1952	**308**	**75**	**230**	**-**	**2565**	**2230**	**333**	**80**	**216**	**01**	**2998**

Demand ratio: **1:1.2**   Dropout % - **8%**

5.4 Details of student support mechanism for coaching for competitive examinations (if any)

> **Not Applicable**

No. of students beneficiaries   **Nil**

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | - | GATE | | CAT | |

IAS/IPS etc | - | State PSC | - | UPSC | - | Others | - |

5.6 Details of student counselling and career guidance

> **The college has a functional career and counseling cell which holds regular interactions with the students about various career prospectuses available in Govt./public/private sectors and provides the required information to the interested students. The college regular selection drives through UDAAN, a special employment scheme for the educated job seekers of J&K in which the students of all streams especially BBA and BCA are being benefitted.**

No. of students benefitted   **05**

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	12	05	-

5.8 Details of gender sensitization programmes

-

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 25 | National level | 01 | International level | - |

No. of students participated in cultural events

State/ University level | 01 | National level | - | International level | - |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | 03 | National level | - | International level | - |

Cultural: State/ University level | - | National level | - | International level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	**20**	**102600**
Financial support from government	**266**	**1892485**
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | **07** |

5.13 Major grievances of students (if any) redressed: **On the representation of the students regarding introduction of dress code for boys as a measure for checking the entry of outsiders and undesired persons into the college, a dress code was for formulated and implemented after holding a referendum on this demand.**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **VISION**
>
> **The College envisions to become the premier provider for learning, research and innovation in the region fostering intellect, creativity, leadership and character in an active student-centered learner community.**
>
> **MISSION**
>
> **To provide students with the fundamental knowledge, foundation for life time of learning of interdisciplinary problem solving skills,scocietal and business awareness, confidence required to excel in their chosen professions, and to be leaders in a global environment.**
>
> **To maintain a collegial, supportive and diverse environment that encourage our students, faculty and staff to achieve the best of their ability and share the responsibilities of citizenship and service in the global community.**
>
> **To promote appreciates of cultural diversity, social responsibility and academic excellence.**
>
> **To enrich lives, improve society and address global challenges by providing scientifically-trained leaders, and enhancing public understanding of science.**

6.2 Does the Institution has a Management Information System

> **The institution disseminates information to its stakeholders through notifications/notices, college website and press and electronic media.**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> **It is done by the affiliating University through Board of Studies which has one faculty member (HOD) in each subject from this college.**

6.3.2 Teaching and Learning

> **The college is giving impetus to ICT enabled class-room teaching and learning.**

6.3.3 Examination and Evaluation

> **Internal assessment tests (theory and practical) are conducted by the college in all the subjects as per University requirements and evaluation is done by the concerned faculty and the results are shown to the students and grievances, if any, are addressed accordingly.**

6.3.4 Research and Development

> **The college has constituted a Research Committee for encouraging and facilitating the faculty for applying and taking up minor and major research projects and also publishing research papers by using resources available in the college.**

6.3.5   Library, ICT and physical infrastructure/instrumentation

New books costing Rs. 3.74/- lacs have been purchased for the library during the session 2014-15 and instruments/equipments costing Rs. 1.5 lacs have been purchased for science labs of different science subjects.

6.3.6   Human Resource Management

02 faculty members attended refresher courses; 01 attended orientation course; 01 attended workshop and 01 faculty member in Physics is pursuing Ph. D. under UGC-FIP programme from University of Jammu.

6.3.7   Faculty and Staff recruitment

It is done by PSC J&K for teaching faculty and JKSSRB for non-teaching staff as per the vacancies. However, 59 teachers on Academic arrangements have been appointed as per the need of the College by the Nodal Principal (GGM Science College) for the Jammu Province Colleges.

6.3.8   Industry Interaction / Collaboration

6.3.9   Admission of Students

➢   All admissions were done on the basis of merit.
➢   Merit lists were displayed before the admission date.
➢   Arrangement of separate fee counters for girls and boys; Science and Arts streams was made for the convenience of the students.
➢   A Counselling Cell consisting of senior faculty was constituted for helping and guiding the students in the selection of courses during admission period.
➢   For facilitating the admission process for the students, separate admission committees, each consisting of 10-15 members, for Science and Arts steams were constituted for different classes.

6.4 Welfare schemes for

Teaching	Health Insurance Cashless Policy of Rs. 5 lacs through ICICI Lombard provided by Govt. at subsidised rates to all teaching and non-teaching employees of the College.
Non teaching	
Students	❖ Scholarships ❖ Financial Aid to poor students ❖ Guidance and Counselling for Placements ❖ Students Grievance Cell

6.5 Total corpus fund generated   -

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	**Agency**	**Yes/No**	**Authority**
Academic	-	-	-	-
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [√]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

-

6.12 Activities and support from the Parent – Teacher Association

There is no Parent – Teacher Association of the college.

6.13 Development programmes for support staff

The Department of Higher Education, J&K Govt. organises various training programmes from time to time.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Use of LCD/LED bulbs for saving energy and phasing out of conventional light sources such as bulbs and tube lights.

Energy audit to be undertaken.

More use of email for communicating information.

Use of polythene in the college campus strictly prohibited.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> **Audio-visual aids and ICT enabled classroom teaching has been introduced in the Departments of Botany and Zoology which has made the teaching learning for the students in these courses interesting and practical.**

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Inspection carried out by a committee from University of Jammu for granting NOC for starting PG course in Botany.
DPR for construction of 08 additional classrooms prepared by PWD and submitted to HED for the approval and release of funds.
College and Hostel campuses have been made fully wifi enabled through Reliance Jio 4G services.
One traditional classroom has been transformed into smart classroom for which a grant of Rs. 12.5 lacs was sanctioned by HED.
A concrete and cemented parking space has been made for the staff near the main gate by utilizing local development fund.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> **Annexure- (ii)**

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> **Regular environmental awareness programmes and activities are conducted by the NCC and NSS units of the college and Department of Environment Sciences.**

7.5 Whether environmental audit was conducted?   Yes [   ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> -

8. Plans of institution for next year

> **1. Construction of a fish pond for the study by the students of IFF.**
>
> **2. Automation of college library.**
>
> **3. Landscaping of the college campus.**
>
> **4. Setting up of second smart class room in the college.**
>
> **5. Organizing at least one national seminar**.

Name: **Dr. P.K. Rao**   *Name:* **Dr. B.L. Gupta**

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Annexure – (i)

7. Calendar Of Activities 2014-15

S. No.	Event	Date
1.	Principal's address to Semester-I Students	22-07-2014
2.	Independence day Celebration	15-08-2014
3.	Alumni meet	1st week of Oct. 2014
4.	Gandhi Jayanti celebration	01-10-2014 in lieu of 2nd Oct.
5.	Celebration of NSS Day	25-10-2014
6.	International Harmony day	01-11-2014
7.	National Education Day	11-11-2014
8.	Quami Ekta celebration	19-11-2014 onwards
9.	Commencement of 1st internal assessment test	22nd November 2014
10.	Blood donation camp	30-11-2014
11.	Two days national level seminar	1st week of November
12.	World AIDS Day	01-12-2014
13.	Educational Tour	During winter break
14.	National Youth Day	12-01-2015
15.	Republic Day Celebration	26-01-2015
16.	Martyr Day	30-01-2015
17.	Commencement of 2nd internal assessment test	Last week of Jan.2015
18.	Inter collegiate debate competition	Second week of Feb.2015
19.	Subject tours	Last week of Feb.2015
20.	One day science workshop	Last week of Feb.2015
21.	Annual day	Last week of Feb. or 1st week of March 2015

Note: In the interest of college administration, these events can be pre-poned or postponed

Annexure (ii)

Best Practices- No. 1

1. **Title of the Practice**

Organizing conferences/seminars/talks regularly by involving faculty and students.

2. **Objectives of the Practice**

The conferences/seminars/talks are organized to fulfill following objectives:

(i)   To provide the latest information regarding various issues and problems faced by the society and their possible remedies.

(ii)   To provide a platform for the faculty and students to interact with the experts and eminent personalities of different fields.

(iii)   To provide the faculty and students in hand training of holding an event.

3. **The Context**

The seminars and talks provide us a platform for the interaction with the experts of a particular field. This interaction paves way for new thoughts and research thereof. Students are made aware of different burning issues and sensitized for putting their view and developing new ideas. These discussions also help us to know about the latest research done in that particular field, so one can plan a study and do research as Ph. D. scholar or send a proposal for minor and major projects thereafter. Organizing seminars/conferences/talks also provide the stakeholders, faculty and students, an in hand opportunity and practice of managing or holding an event.

4. **The Practice**

To organize conferences/seminars/talks is not a regular practice in most of the institutes in India, especially in institutes which are situated in far flung areas or rural areas. This college of Jammu and Kashmir is doing excellent job in organizing conferences/seminars/talks of National level on regular basis. In these seminars we take up important issues like global warming, climate change, higher education etc. Such events of national level enable us to bring experts of these fields to this semi-urban area and provide exposure to the faculty and students of the college. The data and research shared by the experts helps the stakeholders to improve their knowledge and plan future research.

The main constrain and limitation of holding such events is the non-availability of a good number of quality experts.

5. **Evidence of Success**

Govt. Degree College is basically an Under Graduate (UG) institute with only one Post Graduate (PG) course in Geography. But a good number of students opting for PG in various Universities of India and also pursuing research in different subjects (exact data not available) are signs of success in sensitizing these students by organizing such events (conferences/seminars/talks). A good number of faculty members going for Ph. D. is another positive sign in this respect.

Other than these evidences, the overwhelming participation of the students in various social issues like swachh bharat abhiyan, polythene eradication drives, fight against open defecation etc. also proves that they are enlightened and motivated by organizing these events.

6. **Problems Encountered and Resources Required**

The main problem of holding such events in this college is non-availability of a good number of quality experts and participants. As the college is situated about 90 Km from the nearest airport, generally the organizers face some problems on account of non-acceptance by the desired resource person and participants.

Best Practices- No. 2

1. **Title of the Practice**

Organizing picnics, subject tours and educational tours on annual basis.

2. **Objectives of the Practice**

The outdoor activities are carried out with following objectives:

(i)   To provide the practical knowledge about the local and national areas.

(ii)   To improve the cultural knowledge of the state in particular and nation as a whole.

(iii)   To impart the holistic knowledge about a particular subject topic.

3. **The Context**

There are a number of things and concepts which we learn and understand through practical knowledge. Moreover, the things taught in the classroom are generally implemented or practiced in the outdoor world. So the events like picnic, subject tours and educational tours provide an opportunity to understand various concepts which we learn in the classroom. In addition to this, these events provide a chance to the students and members of the faculty to interact with each other and have a discussion about any issue like banning of polythene, encroachment, hygiene, developmental activities, conservation of natural resources, impact of climate change etc. related with that spot or area or the nation. Educational tour is generally an event of about 15 days in which the students visit several important historical places of the country. Students learn numerous things about the various cultural practices of states they visit, ancient architectures they see and development they observe.

4. **The Practice**

Picnics are part of almost every higher education institute of India. The visit of local and nearby areas helps us to know about the local diversity and observe the changes taking place with time and development. Subject and education tours are something which is not a common event for most of the colleges and this makes our institute special. Regular subject and educational tours provide the students overall information about the various topics discussed during the trip. The students know about the local vegetation, seasonal flowers, rocks, minerals, rivers, seasonal streams, industries, industrial pollution etc. These visits enhance their understanding about the topic and impart a life-long experience of the student. These tours also provide a platform for interaction between students and teachers, and the locals and workers of the area they visit.

5. Evidence of Success

The exposure which students get after attending picnics, subject tours and educational tours help the student in their holistic development. These events impart the practical knowledge and strengthen their understanding about the classroom teaching. The impacts of organizing these events are evident in the form of very good academic results of the college, good participation in social activities like awareness campaigns, swachh bharat abhiyan, yoga day celebrations etc.

6. **Problems Encountered and Resources Required**

Picnic and subject tours are organized with the nominal fee submitted by the student and local funds available with the institutes. But, for educational tours students have to pay heavily which deprives a number of poor students from attending these events.